

EMERGENCY PLAN

**FIRE/POLICE
911**

HAZARDOUS HAULER EMERGENCY #

**ZEECO
508-393-2537**

SMALL SPILL

APPLY SPEEDY DRY

**LARGE SPILL
(OVER 25 GALLONS)**

**USE SPILL KIT, PILLOWS, AND PADS
CALL FIRE DEPARTMENT**

1a. On-site injury (minor)

- apply first aid, if necessary.
- If further medical attention is requested/required, the individual should be escorted to a hospital or clinic

1b. On-site injury (serious)

- notify Acton Police/Fire 911
- follow procedure outlined in 1a

2a. Emergency Medical Equipment

- eye wash located behind office
- first aid kit located by eye wash behind office

2b. Emergency Equipment

- fire extinguisher
 - 1) at enter/exit door
 - 2) at third bay door
 - 3) by bathroom/next to office

3a. Spill under 25 gallons

- apply a commercial absorbant, such as Speedy Dry to the spill area
- absorbed spill material shall be placed in a tightly sealed container
- when container capacity is reached, a licensed waste disposal contractor will remove and dispose of the contaminated material

3b. Spill over 25 gallons

- notify Acton Fire Department
- notify:
 - a) Zeeco 508-393-2537
 - b) Acton Board of Health 978-929-6632

c) Mass Department of Environmental Protection

888-304-1133

d) Acton Water Department (if spill enters catch basin)

978-263-9107

- after notifications, every effort should be made to contain the spill until Zeeco arrives

4. Fire

- evacuate building
- call Acton Fire Department – 911

5. Materials Safety Data sheets (MSDS) are located in the office